



Request for Resale Package

Resale Packages will be completed on or before 14 calendar days from the date the request form and payment(s) are received.

Please indicate Resale Package option below:

Check one:

- Electronic Package* (via email) - Townhome/Single Family \$315.00
- Paper Package – Townhome/Single Family \$350.00
- Electronic Package* (via email) – Condo \$100.00
- Paper Package – Condo \$125.00
- Rush Fee (to receive documents within three (3) business days) \$70.00
- Electronic Package update (within 12 months of original request) \$150.00
- Paper Package updated (within 12 months of original request) \$150.00

The 1st and 2nd inspections are included in the Resale Package fee. A \$140.00 fee is charged to the homeowner's account for each follow-up inspection, following the second inspection.

Initial: _____

*This option requires PDF reader as Adobe Reader.

Resale fees must be paid at the time the resale request form is submitted and must be paid by cash, check, or credit card. The process will begin once both the payment and form are received.

- Enclosed is \$ _____, for a Resale Package from Ashburn Farm Association Cash Check Credit Card*

*There will be a service fee included for this option.

I am aware that Ashburn Farm Association will inspect the property as required by Virginia Property Owner's Association Act. Section 55-509.6

Any additional inspection fees will be posted to the seller's account prior to settlement.

Initial: _____

Seller/Owner Name: _____

Property Address: _____

Contact Information (Seller or Authorized Agent):

Name: _____ Phone: _____

Email Address: _____

Signature of Seller or Authorized Agent: _____

Date of Request: _____

Questions regarding your resale request can be emailed to resales@afhoa.net or directed to the Association at (703) 729-6680. Hard-copy Resale Package documents can be signed for and collected at the Association Community Center at 21400 Windmill Drive, Ashburn VA 20147.