



MARCH 2021  
Volume 33, Issue 3

# Across the Fence

The Official Publication of the Ashburn Farm Community

# Happy St. Patrick's Day

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# Helpful Numbers & Email Addresses

## Association Office

(P) 703-729-6680  
(F) 703-729-0247  
e-mail: info@afhoa.net

## Patriot Disposal

(P) 1-703-257-7100  
e-mail: customerservice@patriotdisposalservice.com

## Summit Management

(P) 301-495-0146  
(F) 301-933-2625  
e-mail: accounting@summitmanage.com

## Al's Towing and Storage

(P) 703-435-8888

## Breezyhill Pool

(P) 703-858-9831

## Summerwood Pool

(P) 703-729-9706

## Windmill Pool

(P) 703-729-9739  
e-mail: pools@afhoa.net

## VDOT & State Services

### State Highway Info

(P) 800-367-ROAD

### Report a Road Condition

my.vdot.virginia.gov

### State Police

(P) 800-572-4510

### VDOT Snow Removal

(P) 703-383-8368

## Ashburn Farm Condos & Apartments

### Ashberry Condos

(P) 703-707-6404

### Camden Apartments

(P) 703-729-7800

### Sanders Mill Condos

(P) 703-385-1133  
(FirstServiceResidential)

### Westmaren Condos

(P) 703-729-8906  
(Laurie O'Donnell)

### Ashburn Post Office

(P) 703-406-6291  
e-mail: fast@usps.gov

### Ashburn Volunteer Fire/Rescue

(P) 703-729-0006

## Association Committee Dates 2021:

- **Board of Trustees** meets the *first Tuesday of every month except for August*. The Association sends via email notification with a reminder of meeting date, a link to meeting agenda, and a link to join the Board meeting remotely.

### **Meeting dates are as follows:**

*March 2nd, April 6th, May 4th, June 1st, July 6th and 20th, September 7th, October 5th, November 2nd, and December 7th.*

- **ARB (Architectural Review Board)** meets the *second and last Thursday of each month*. Additional information can be found on the Association website in the "For Homeowners" tab, under "Architectural Review Board and Association Standards", located at the top of the page.

### **Meeting dates are as follows:**

*March 11th and 25th, April 8th and 29th, May 13th and 27th, June 10th and 24th, July 8th and 29th, August 12th and 26th, September 9th and 30th, October 14th and 28th, November 11th and December 9th.*

- **Budget and Finance** meet the *third to last Friday of every month*. Call the Association office for additional information and questions.

### **Meeting dates are as follows:**

*March 19th, April 16th, May 21st, June 18th, July 16th, August 20th, September 17th, October 15th, November 19th and December TBD.*

All committee meeting dates are published on the Association community calendar located on the main page of the website. Check the calendar to acquire exact dates for committee meetings. You may also sign up via the website for email notifications to stay up to date on important updates or changes. Please call the office with additional questions at 703-729-6680.



# Notice of Annual Meeting

In accordance with Article V, and Article VI Section 1, of the Ashburn Farm Association ByLaws, all owners are hereby notified that the 29th Annual Meeting of Ashburn Farm Association will be held on:

**Tuesday, April 6th, 2021**

**7:00 PM**

**Windmill Community Center**

**21400 Windmill Drive, Ashburn, VA 20147**

## Looking for ARB Volunteers

Do you have an extra hour or two to spare? Need to just get out of the house during the Pandemic? Like meeting new people? Consider taking an active part in your neighborhood and volunteer for the Architectural Review Board! We are looking for a couple of new members. You will get the chance to meet other neighbors in the Community, play an active role in reviewing applications for modifications on properties, contribute to updating the Architectural Standards, and help keep Ashburn Farm one of the most sought-after communities to live in in Loudoun County. Meetings are held on the second and last Thursday of every month at 7 PM & 6:30 PM, respectively. If those dates and times agree with your schedule, please send an email of interest to: [ARB@afhoa.net](mailto:ARB@afhoa.net).

## Loudoun Seeks Public Input on Proposed Bus Routes to Metrorail Silver Line Stations

Members of the public have an opportunity to shape future routes and schedules for Loudoun County Transit's Metro Connection Bus service. The county is seeking feedback on 10 proposed new and modified routes that will provide service to and from Metrorail Silver Line stations in Loudoun County through an online public information meeting and comment period. All responses to the proposed routes will be taken into consideration before final decisions are made on the routes and schedules.

The public is invited to join the online public information meeting for the proposed Silver Line Bus Routes on Thursday, February 25, 2021, from 6:00 – 7:30 p.m. to ask questions, provide input and learn more about the proposed routes. Login information and meeting materials are available for review at [loudoun.gov/silverlinebusroutes](http://loudoun.gov/silverlinebusroutes) and [loudoun.gov/remoteparticipation](http://loudoun.gov/remoteparticipation). Meeting materials include detailed route graphics and a speaker sign-up form. Members of the public must sign up in advance to ask questions during the event by 12:00 p.m., Wednesday, February 24, 2021. Online participants may also send

questions to the transit team as chat messages, which will be answered during the meeting as time allows.

Comments from the public regarding the proposed Silver Line Bus Routes may be submitted using our online form at [loudoun.gov/silverlinebusroutes](http://loudoun.gov/silverlinebusroutes), by email or postal mail. All comments received by March 26, 2021, will be included in the process to finalize the route.

The proposed Metro Connection Bus Routes to Metrorail Silver Line stations will go into effect when the Ashburn and Loudoun Gateway Metrorail Stations open in Loudoun County, currently estimated for summer 2021.

The Loudoun County Metro Connection Bus provides morning and afternoon rush hour service from Loudoun County neighborhoods and park and ride lots to Metrorail stations. More information about all Loudoun County Transit bus services is online at [loudoun.gov/transit](http://loudoun.gov/transit).

# Across the Fence

This is a monthly community publication for the residents of Ashburn Farm. Published by Ashburn Farm Association.

*Editor – Kristen Cornwell*

*Jeremy Cushman – General Manager*

*David Tighe – President, Board of Trustees*

4400 Total Circulation mailed to residents and owners. Printed by GAM Printers, Sterling, VA.

## DEADLINES:

**Display Advertising – 10th of the preceding month**

**Classified Advertising – 10th of the preceding month**

**Committee Reports/Community News – 15th of the preceding month**

For more information on Advertising Specifications and Guidelines, please see the back pages of the newsletter.

*Neither the Ashburn Farm Association, its Members, or the Board of Trustees recommends or endorses any advertiser. The Ashburn Farm Association reserves the right to decline any advertisement for any reason deemed appropriate. Submitted materials are the author's opinion and do not reflect the views of Ashburn Farm Association, its Members, or the Board of Trustees. For the sake of clarity or length, the Editor or General Manager may edit articles.*

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## Ashburn Farm Association Staff

The Association Staff is responsible for enforcing the rules and regulations of the Association. The staff cannot make or change rules nor can they make arbitrary exceptions to existing rules. We are happy to assist you with any questions you may have or provide information. The Association Office is open 9a.m. to 5 p.m. Monday through Friday.

**Jeremy Cushman** – General Manager

**William “Chip” Mathews** – Director of Operations

**Karen Lowe** – Architectural & Covenants Director

**Chrissy Gier** – Covenants Department Support Staff

**Rachel Hess** – Covenants Inspector

**Cheri Jean** – Financial Coordinator

**\*Kristen Cornwell** – Editor and Administrative Assistant

**Marie Walton** – Administrative Assistant

*\*Notary Public at Large for the Commonwealth of Virginia  
(call for information or appointment; \$5/document)*

## Ashburn Farm Association

21400 Windmill Drive  
Ashburn, Virginia 20147

Phone: 703-729-6680, Fax: 703-729-0247

Email: [info@afhoa.net](mailto:info@afhoa.net)

# Ashburn Farm Assessments & General Information

## Collection Policy

Assessments are due the first day of each month. Any installment of the annual assessment not paid to the Association within thirty (30) days after the due date shall be considered delinquent and a late charge of \$25.00 shall be assessed to the Owner and posted to the Owner's account every thirty (30) days delinquent.

## Home Sales

Effective July 1, 1989, the Virginia General Assembly enacted a new law entitles the “Virginia Property Owner's Association Act”. This act required the seller of a home to make certain disclosures to the intended purchaser of their lot. All home sales in Ashburn Farm are subject to the Virginia Property Owner's Association Act. A written request of the Association Disclosure Package and a check in the amount of: \$225.00 for an electronic disclosure (via email) for townhome/single family; \$250.00 for a paper disclosure for townhome/single family; \$100.00 for electronic or paper disclosure for condo; are required to begin processing. A rush fee of \$50.00 may be paid to receive your disclosure within 3 days. Checks should be made payable to the Ashburn Farm Association. A form is available on the website or at the Association office. The completed package will be issued within 14 calendar days to the requesting party or agent. For further information, please contact the Association office.

## Further Information

Please feel free to contact Summit Management Services for further information or with any questions you may have about your assessment account.

## Summit Management Services, Inc.

[www.summitmanage.com](http://www.summitmanage.com)

Phone: 301-495-0146

[accountsreceivable@summitmanage.com](mailto:accountsreceivable@summitmanage.com)

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## Ashburn Farm Board of Trustees

The Board of Trustees is an all-volunteer resident group that is responsible for interpreting the covenants and rules governing Ashburn Farm. Board of Trustees meetings are held on the first Tuesday of every month at 7:00 p.m. at the Windmill Community Center located on Windmill Drive. All Ashburn Farm homeowners are encouraged to attend.

**David Tighe** – President

**Scott Batchelder** – Vice President

**Cary Hancock** – Secretary

**Steve Lubore** – Treasurer

**Rich Oakley** – Trustee

**Doug Brewer** – Trustee

**Mark Fedak** – Trustee

# Board Briefs



*A complete draft of the Board Meeting Minutes will be reviewed and approved at the next Board Meeting, which are held the first Tuesday of each month. A complete set of minutes is available on the Association's website, Board of Trustees page: <https://ashburnfarmassociation.org/board-of-trustees/>.*

*The following Meeting was held on February 2, 2021. President, Dave Tighe, called the meeting to order at 7:00 PM.*

A motion to approve the January 5, 2021 Minutes, as submitted was passed (5/0/2/0)

The Board Members provided the following comments:

- Mr. Fedak questioned the timing of the trash collection service cancelation by Patriot Disposal due to the weather.
- Mr. Oakley noted the quality of the snow removal in the townhome neighborhoods.
- Mr. Tighe thanked Mr. Hancock for his work helping General Manager prepare the memo regarding the Covenants Inspection process.

## **PUBLIC FORUM**

- No Members were in attendance, however there were five in virtual attendance.

## **MANAGER'S REPORT**

Mr. Cushman noted that the Association was looking into a new database that would eventually replace the current database that is used to maintain Association records including, architectural records, community concerns and provide a portal for residents to check their homeowner account, schedule payments, submit and receive documents and report concerns. The Board asked that he investigate possible additional costs should the Association decide a change is beneficial.

Mr. Cushman continued a discussion regarding updating the Exterior Alteration Application & worksheets regarding the addition of a certification statement that would require that applicants certify that their change will not negatively impact the flow of storm water onto or off neighboring properties.

**Golden Meadow Circle Drainage** – a situation regarding a drainage concern affecting a property on Golden Meadow Circle was tabled and discussed in Executive Session.

## **OLD BUSINESS**

### **Events & Pools**

The Association is considering ways to begin holding community events again after all Association events were suspended as part of its response to Covid-19. Staff are tentatively working on the annual Summer Kick-Off event held Memorial Day Weekend to coincide with the pools opening. After discussion of numerous concerns the Board directed staff to work towards hosting a Memorial Day fireworks show and to build upon that while keeping safety paramount.

Other events will be discussed as they approach and will be considered only if state orders at that time permit, and with an abundance of caution.

### **Association Inspection Process Review**

Mr. Cushman worked with Mr. Hancock to distil all the conversation regarding the annual inspection process thus far, outlining the process, and the on-property and off-property annual inspection and subsequent form that will allow property owners to choose an on-property annual inspection, or one that occurs off-property utilizing common areas, public rights of way, etc.

The Board will be reviewing the criteria, procedure and policies governing the property inspection process moving forward, which will be published before inspections begin and throughout the inspection process. The procedure used to train Covenants Staff will be developed by Mr. Hancock and relayed through the Employee Relations Committee, which is Mr. Tighe, Mr. Brewer, and Mr. Oakley.

### **Late Fee Policy Update, Resolution 01052021** –

Changes were recommended at the December Board of Trustees Meeting which were incorporated and brought to the Board again at which time a motion was approved (6/0/1/0) to accept the Late Fee Policy Resolution 02022021.

**Willowbrook Court Drainage** – a situation regarding the swale recently installed behind Rockfield Court and Willowbrook Drive was tabled and discussed in Executive Session.

## **NEW BUSINESS**

### **Non-Member Pool Membership Resolution**

**02022021A** – A motion was made to **approve Resolution 02022021A**, authorizing the sale of 200

*Continued on page 9...*





## Annual Inspection Process 2021

Annual inspections are performed to ensure compliance to the Covenants and Architectural Standards. These standards are designed to maintain the property values in the Ashburn Farm community. Annual inspections utilize an “inspect to accept” approach when exterior alterations are within limits of the Covenants and Architectural Standards. Annual inspections highlight the Covenants and Architectural Standards as they apply to the property and provide time to correct violations prior to a resale. Annual inspection violation findings are generally architectural violations, such as making unapproved modifications to a property, and are often the most cumbersome to resolve due to the requirement for review by the Architectural Review Board. For 2021, only priority 1 violations (most severe) will receive a notice of violation. Priority 2 and priority 3 violations will be recorded and made available at property owners’ request. Property owners may opt-out of an on-property annual inspection, and only receive an off-property annual inspection. An off-property (aka “curbside”) annual inspection is the inspection of the property from the street, public domain, or Association common property.

- Inspections will begin as weather allows in March. The Association will provide weekly, via email and on its website, a “by street” inspection schedule and completion status.
- Property owners may opt-out of an on-property annual inspection of their property and only receive an off-property annual inspection. Property owners opting for an off-property annual inspection are still responsible to the Covenants and Architectural Standards and should consider an on-property inspection to maintain the property consistent with these standards. An Off-property Annual Inspection requires a completed Off-Property Annual Inspection form. Note: On-property inspections inform Property owners of any potential conditions that would be noted upon a resale disclosure inspection. On-property inspections can be requested at any time by contacting the Association.
- The on-property inspection will conduct an inspection of the property exterior. The on-property inspection is like a resale disclosure inspection, where an inspector will enter the property.
- The inspector will, prior to starting an on-property inspection, knock on the door. Should the property owner prefer the off-property inspection at the time of the annual inspection, an Off-property Annual Inspection form will be completed and filed with the inspector. Note: The Off-property Annual Inspection form can be mailed or dropped off at the Association office at [covenants@afhoa.net](mailto:covenants@afhoa.net) prior to starting the annual inspection.

# Annual Inspection Process 2021

- On-property inspections will generally utilize the Property Inspection Outline Checklist included in the initial inspection notice letter, located in the March and April Newsletters, and as published on the Association's Website.
- At the time of inspection, properties that have not filed for the off-property annual inspection and do not respond to the door knock will receive an on-property annual inspection.
- Photography will be utilized to document property exteriors and may be employed in resolving future concerns. Inventory photos will be taken of properties that opt for the off-property annual inspection and these will be taken from the street, public domain, or Association common area.



in the property file and made available at the property owner's request.

## Violation Priorities

Violation priorities will be based on an assessment of good home maintenance as defined by the Architectural & Maintenance Standards and will assess severity, frequency, coverage, and visibility of any deficiencies based on the Property Inspection Outline Checklist. The correction notice letter will be utilized to satisfactorily resolve all the priority 1 violations on a property and once corrected will disqualify that property from being called to a Compliance Hearing that calendar year unless a concern was received, or the condition worsened. Reference: Compliance Hearings are held under Code of Virginia, titled "Property Owners' Association Act" § 55-513 - Adoption and enforcement of rules.

## Property Violation Priority Classification

**Priority 1 - 120-day enforcement period.** Priority 1 violations will be noted at resale. Priority 1 violations will be escalated to a Compliance Hearing if left uncorrect past the compliance date, if the condition worsens, or a concern is received by the Association. Priority 1 violations will be escalated to legal action should they remain unresolved outside of any corrective period provided by the Compliance Hearing Committee or Board of Trustees.

**Priority 2 & Priority 3** - Priority 2 & 3 violations will be noted at resale. Priority 2 violations may be escalated if the condition worsens, a concern is received by the Association, or at the direction of the Board of Trustees. A record of any violation that would be noted on a resale disclosure inspection will be stored

## Patrol Inspections

Patrol inspections are utilized to ensure short turnaround time compliance to the Covenants and Architectural Standards and process. Typically, patrol inspections occur when a concern is received or when a noted issue is being monitored. Additionally, staff will, upon occasion, patrol the Ashburn Farm Community and perform random off-property evaluations.

## Patrol Violation

Corrective periods for patrol inspection violations like tall grass or trash being set out in bags, refuse container storage, etc. are measured in days, not weeks. Notices, or corrective timing will be noted separately in a separate letter. Corrective periods for patrol inspection violations will include a weekend and provide a minimum of five days to correct and will be limited to lawn mowing, trash curbing and/or container storage compliance, common area dumping, similar violations, and hazards. Three or more recurring patrol inspection violations of the same infraction within six months will result in being called to a Compliance Hearing. Unresolved patrol inspection violations, unless the violation is creating a hazard, will be granted an additional five days to correct, after which the matter will be escalated to an Article VI decision to remedy the issue at the owner's expense or escalated to a Compliance Hearing, or legal action.





## Off-Property Annual Inspection

Please complete and return this form to “opt-out” of the on-property annual inspection and receive an off-property inspection. This will limit the annual inspection to “off-property” only, where the property is inspected from the street, public domain, or association common property. Property owners opting for off-property inspections are still responsible to the Covenants and Architectural Standards and should consider an on-property inspection to maintain the property.

Please note:

Under the direction of the Board of Trustees, the Association may perform an on-property inspection if an issue is reported, observed, or the off-property inspection condition requires compliance. Additionally, the Association is required to perform a resale disclosure inspection when owners decide to sell the home. The resale disclosure inspection will make note of and disclose any condition(s) on the property exterior and any improvements that do not comply with the Architectural Standards or other governing documents of the Association.

Please complete the following form and return to the Association Office at 21400 Windmill Drive or scan and email to [ARB@AFHOA.net](mailto:ARB@AFHOA.net)

Full Name (Print) \_\_\_\_\_

Street Address (Print) \_\_\_\_\_

Email Address (Print) \_\_\_\_\_

Phone Number (Print) \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_



# Board Briefs *(continued)*

Non-Member pool memberships. The motion passed (6/0/1/0).

**Annual Meeting Resolution 02022021B** – A motion was made to **approve Resolution 02022021B**, establishing the date of the Annual Meeting as, April 6, 2021. The motion passed (6/0/1/0)



## INFORMATIONAL

**Association Delinquent Status Report** – The Association reviews the status of delinquent accounts monthly to review legal recommendations. Before adjourning into Executive Session to discuss matters previously introduced but tabled in consideration of possible future litigation, the Board discussed the status of delinquent accounts provided by the Association’s Attorney. A motion was made to adjourn Executive Session at 9:18PM and return to the regular meeting. No votes were taken as a result of discussion during Executive Session.

Mr. Oakley made a motion to adjourn the regular business meeting at 9:19 PM. Mr. Batchelder seconded the motion. The motion passed (6/0/1/0).

*Minutes for the Ashburn Farm Board of Trustees (BOT) Meeting are developed from meeting recordings and BOT member input by the Recording Secretary.*



## Loudoun County Extension Master Gardeners

The Loudoun County Extension Master Gardener Annual Symposium will be presented via Zoom webinar on Saturday, March 20, 2021. The presentations will be recorded--and available to anyone who registered--for 10 days following the symposium, until March 30. So, you can attend the symposium from anywhere on March 20 and at any time after that until March 30.

**Hurry! Registration is limited.**

Online registration opens on February 1, closes March 19, 2021.

Registration cost: \$40.

<http://loudouncountymastergardeners.org/events/annual-symposium/>

# Property Inspection Check List

The property inspection check list provides a simplified listing of areas to be reviewed during property inspections. The listed areas are derived from the Ashburn Farm Covenants and Architectural Standards.

## HOME & STRUCTURES

### Gutters ~ Noticeable Dirt or Staining?

- Front  Sides  Rear

### Debris inside gutters?

- Remove Debris

### Repair gutter ~ Downspout

- Front  Side  Rear

### Siding ~ Missing or Damaged?

- Front  Side  Rear

### Siding ~ Dirty or Stained?

- Front  Side  Rear

### Wood Rot or Damage? (Replace & Paint to Exactly Match)

- Front  Side  Rear

### Vertical, Horizontal, or Roofline Trim: Damaged

- Front  Side  Rear

### Entry Doors

- Damaged and needs repair or replacement

### Garage Door

- Damaged and needs repair or replacement

---

## LANDSCAPING: TURF, TREES, SHRUBS, BEDS

### Replace Missing or Dead Foundation Plants?

(remove & replace)

- Front  Sides  Rear

### Mulch Beds ~ Visible Weeds (remove)

- Front  Sides  Rear

### Mulch Beds ~ Dead Trees or Shrubs (remove & replace)

- Front  Sides  Rear

### Prune Tree Branches Overhanging Walkway up eight feet

- Front  Sides  Rear

### Remove Dead Tree

- Front  Sides  Rear

### Remove Tree Stump

- Front  Sides  Rear

### Mow, Trim & Edge Lawn Grass

- Front  Sides  Rear

### Establish Grass

- Front  Sides  Rear

### Apply Weed Control

- Front  Sides  Rear

### Return Unmaintained Area to Grass

- Front  Sides  Rear

---

## PAINTING

- Bay Window  Shadow Box  Hood

### Window Casings, Stiles, Rails, Trim

- Front  Sides  Rear

- Exterior Door  Trim

- Storm Door

- Garage Door  Trim

### Vertical, Horizontal, or Roofline Trim: Bare Wood / Peeling Paint

- Front  Sides  Rear

- Paint all trim on home

### Correct Color Mismatch on Vertical, Horizontal, or Roofline Trim:

- Front  Sides  Rear

# Property Inspection Check List

- Bay Window  Shadow Box  Hood
- Window Casings  Stiles  Rails  Trim
- Shutters  Front  Sides  Rear
- Front  Sides  Rear
- Exterior Door  Trim
  
- Storm Door (repaint or replace, must adhere to Standard)

## Vertical, Horizontal, or Roofline Trim: Bare Wood / Peeling Paint

- Front  Sides  Rear
  
- Paint all trim on home

## Correct Color Mismatch on Vertical, Horizontal, or Roofline Trim:

- Front  Sides  Rear

## Visible Rust on Front Stoop Railing ~ Remove / Convert Rust & Repaint

---

## FENCE

### Replace Missing, Warped, Damaged

- Pickets  Rails  Posts
- Front  Sides  Rear  Cap Board

### Repair or Replace Gate or Gate Hardware

### Secure Loose

- Pickets  Rails  Posts
- Front  Sides  Rear

### Post cap missing

- Replace with matching

### Wire mesh on fencing is

- Rusted  Does not comply with Standards

### Fence has noticeable dirt, grime, etc.

- Clean / Remove stains

### Fence has noticeable peeling or bare wood

### Fence is leaning and needs to be brought back to vertical

## DECKS

### Decking (floor, steps, etc.) need

- Cleaning/Power washing  Repairs
- Re-attachment

### Deck Railing (handrail, spindles) need

- Cleaning/Power washing  Repair
- Reattachment

### Deck Finish / Stain

- Worn/Faded  Unapproved Color/Finish (Submit EAA)

---

## ROOF

### Missing or damaged roofing materials (shingles, shakes, metal)

- Front  Sides  Rear

### Roofing Repair does not closely match

---

## GENERAL PROPERTY APPEARANCE

### House Numbers Missing or are Obscured

### Remove Debris / Clutter

- Front  Sides  Rear

### Remove unused Satellite Dish

- Front  Sides  Rear

### Conceal TV/CCTV/Utility Cables

- Front  Sides  Rear

### Lead Sidewalk

- Cracked  Stained  Trip Hazard

### Holes / hazards noted on property

- Front  Sides  Rear





# Ashburn Farm Association Administrative Resolution

## RESOLUTION NO. 02022021

**WHEREAS**, Ashburn Farm Association (the “Association”) is a Virginia nonstock corporation and subject to the provisions of the Virginia Nonstock Corporation Act; and,

**WHEREAS**, Article III, Section 3, Subparagraph (b) of the Covenants of the Association invests the Board of Trustees with all powers for the conduct of the affairs of the Association which are enabled by law, the Declaration and the articles of Incorporation which are not specifically reserved to the Members; and,

**WHEREAS**, Article III, Section 3, Subparagraph (c) (2) of the Covenants invests the Board of Trustees with the power to establish rules and regulations for the use of the property as provided in Article IV and VI and to review, modify, and approve architectural standards adopted by the Architectural Review Board.

**NOW THEREFORE, BE IT RESOLVED,**

Staff are empowered to negotiate a mutually beneficial resolution to Member Accounts with an outstanding balance within the following parameters.

Once a payoff date has been agreed upon, additional late fees will not be charged to the Member’s account as long as the agreement is in force. All late fees will be waived/credited back to the Member’s account as of the Member’s last zero balance/credit period, if the Member’s outstanding account is paid in full within the parameters of the table below.

Outstanding account balance (less late fees) of	Payoff Period
\$10-100	45 days
\$101 - \$499	90 days
\$500 - \$999	180 days
More than \$1,000	365 days





# Resolution of The Board of Trustees of Ashburn Farm Association

## Election – Annual Meeting 2021 Resolution 02022021B

The Trustees of Ashburn Farm Association (“the Association”), at a duly held meeting of the Board of Trustees of the Association, hereby adopt the following resolution:

**RESOLVED:** That the following Election Committee Appointments, Record Date, Method of Voting and Election Schedule for the Annual Meeting of the Members, which have been presented to and reviewed by the Board of Trustees, are hereby approved and confirmed:

- I. The Board of Trustees will appoint at least five (5) Members to serve as members of the Election Committee.
- II. In accordance with the Virginia Nonstock Corporation Act, and Association Bylaws, a minimum of fourteen days notice of the Annual Meeting is required. The Board of Trustees fixed **March 23rd, 2021** as the Record Date for the Annual Meeting of the Members.

Record Date is the date that is at least 14 days prior to the Annual Meeting. All owners and occupants whose names are listed in the Association records as owners or occupant members of the Association 14 days prior to the Annual Meeting will have voting rights in Association Elections.

Example: If the Annual Meeting were going to be held on April 15, the Record Date could be no later than April 1.

- III. In accordance with the Bylaws of Ashburn Farm Association, Article IV, Meeting of the Members, Section 4, Method of Voting, the Board of Trustees approved the following method of voting:

Electronic Balloting via web-based software to announce candidates, track and record ballots and proxies attached to PIN's for verification and recordation. All ballots and proxies must be received by the Association Office on the date of the Annual Meeting (April 6, 2021) before the “Call for Proxies” ahead of the Annual Meeting. (approximately 8:30 PM)

Or

Paper Balloting, in which elections will be held by proxy and ballot vote. Proxies will be mailed to all homeowners and occupant members of the Association two (2) weeks prior to the Annual Meeting of the members. Completed proxies may be mailed, returned in person to the Association Office or brought to the Annual Meeting where all proxy votes will be tallied. All proxies mailed or delivered must be received by the Association Office on the date of the Annual Meeting of the Members (April 7, 2021) before the “Call for Proxies” ahead of the Annual Meeting. (approximately 8:30 PM)





# Resolution of The Board of Trustees of Ashburn Farm Association

## Election – Annual Meeting 2021 Resolution 02022021B

IV. In accordance with the Bylaws of Ashburn Farm Association, Article II, Section 2.3, the Board of Trustees approved the following Annual Meeting Election Schedule:

January 2021 Call for Candidates, Annual Meeting Notice, Candidate Nominating and Petition Forms and Questionnaires to be published by the Ashburn Farm Association in the January issue of the Community Newsletter and posted on the Association Website. The second notice of the Annual Meeting will be included in the February issue of the Community Newsletter.

March 12, 2021 Board of Trustees nomination deadline date - close of business (5:00 PM).

March 19, 2021 Mail Proxies and notice of Annual Meeting date to Ashburn Farm Association members.

April 6, 2021 Annual Meeting. The Election Committee will announce election winners.

### V. Annual Meeting

The Annual Meeting agenda will include the President of the Board of Trustees introducing each candidate running for the election. Each candidate will be given two (2) minutes, if desired, for comments. At the end of this comment period, the President of the Board of Trustees will signify that all ballots must be submitted for validation and tallying. At this time, no new ballots will be accepted or tallied for this election.

The Board of Trustees adopted this Resolution at a duly convened meeting on **February 2, 2021** and directed that the same be incorporated in the Book of Resolutions.

Ashburn Farm Association

By: \_\_\_\_\_  
*Dave Tighe, President of the Board of Trustees*

ATTEST:

(Seal)

\_\_\_\_\_  
*Cary Hancock, Secretary of the Board of Trustees*

02/02/2021  
Date



# Ashburn Farm Association Administrative Resolution

## ARCHITECTURAL REVIEW BOARD APPOINTMENT

### RESOLUTION 01052021A

**WHEREAS**, Ashburn Farm Association (the “Association”) is a Virginia nonstock corporation and subject to the provisions of the Virginia Nonstock Corporation Act; and,

**WHEREAS**, Article IX, Section 2, of the Bylaws, The Board of Trustees shall appoint three or more persons to serve as the Modification and Change Panel of the Architectural Review Board, and,

**WHEREAS**, Article III, Section 4, subparagraph (a), When the Developer’s rights as Developer cease, the Architectural Review Board shall consist of three or more persons who shall be appointed by the Board of Trustees as provided in the Bylaws.

**NOW THEREFORE, BE IT RESOLVED**, that Randy Vosbeck be appointed to the ARB, for a term of two years, from January 14, 2021 – January 12, 2023.

The Board of Trustees adopted this Resolution at a duly convened meeting on January 5, 2021 and directed that the same be incorporated in the Book of Resolutions.

Ashburn Farm Association

By: \_\_\_\_\_  
Signature on File  
*Dave Tighe, President of the Board of Trustees*

ATTEST: \_\_\_\_\_ (Seal)

\_\_\_\_\_  
Signature on File  
*Cary Hancock, Secretary of the Board of Trustees*

\_\_\_\_\_  
02/02/2021  
Date



# Ashburn Farm Association Non-Resident Pool Membership Authorization Resolution

## POLICY RESOLUTION NO. 02022021A

**WHEREAS**, Ashburn Farm Association (the "Association") is a Virginia nonstock corporation and subject to the provisions of the Virginia Nonstock Corporation Act; and,

**WHEREAS**, Article III, Section 3, Subparagraph (b) of the Covenants of the Association invests the Board of Trustees with all powers for the conduct of the affairs of the Association which are enabled by law, the Declaration and the articles of Incorporation which are not specifically reserved to the Members; and,

**WHEREAS**, Article III, Section 3, Subparagraph (c) (2) of the Covenants invests the Board of Trustees with the power to establish rules and regulations for the use of the property as provided in Article IV and VI and to review, modify, and approve architectural standards adopted by the Architectural Review Board.

**NOW THEREFORE, BE IT RESOLVED,**

That the Ashburn Farm Association Board of Trustees has authorized two hundred (200) non-resident pool memberships for sale for the 2021 pool season, at a cost of \$375 per family Membership, \$175 for a single person, per year/season. The price to be prorated after the second week in July each year/season, reduced by \$27.00 each week thereafter until the end of the pool season and that groups of children under the age of 16 be chaperoned; one adult per five children.

The Board of Trustees adopted this Resolution at a duly convened meeting on January 14, 2020 and directed that the same be incorporated in the Book of Resolutions.

Ashburn Farm Association

By: Signature on File  
*Dave Tighe, President of the Board of Trustees*

ATTEST:

(Seal)

Signature on File  
*Cary Hancock, Secretary of the Board of Trustees*

02/02/2021  
Date



# How to Sign Up for COVID-19 Vaccine



The Health Department is coordinating separate vaccination events for law enforcement, fire and hazmat, corrections and homeless shelter workers, public schools, and county government employees. If you are in one of these groups, you do not need to contact the Health Department to schedule appointments.

## STEP 1: Find Out if You Are Eligible for a Vaccine in the Current Priority Groups

Employers; members of the [1a and 1b groups](#) who have not been contacted by their employers; residents aged 65 and over; and those 16-64 with [high risk health conditions](#); may begin the vaccination registration process by contacting the Health Department according to the instructions below.

## STEP 2: Contact the Health Department

**Requests for vaccine are no longer accepted by email.** If you are in either the Phase 1a or Phase 1b priority groups, contact the Loudoun County Health Department in one of two ways:

- **Online: Submit an online pre-screening survey at <https://www.surveymonkey.com/r/LoudounCOVIDVaccinePrescreen>**
  - o This survey verifies your eligibility and provides your contact information.
  - o Please submit one survey form per person using a separate email address for each person. The email address is the unique identifier for each individual that is used to schedule appointments.
  - o If you share an email address, you may use one email on one pre-screening survey form and a phone number on all other forms; however, this process may inhibit the ability to schedule appointments for individuals within the same household at the same time.
  - o If you do not have an email address, you may submit your form including just your phone number.
  - o The fastest, most efficient way to register for a vaccination appointment when one becomes available is to submit the online pre-screening survey. – **Or** –
- **Phone:** If you do not have access to the internet, you may call Loudoun County's COVID-19 information line at **703-737-8300** between 9:00 a.m. and 5:00 p.m.

## STEP 3: Be Patient; Wait for the Health Department to Contact You

- After submitting the form or completing the pre-screen by phone, **it may take days to weeks before you receive a response.**
- The Health Department is currently not scheduling appointments because vaccine supplies are limited.
- Once you submit the online survey form, **you do not need to call the Health Department.**

## STEP 4: The Health Department Will Contact You When it is Your Turn

- When vaccine supply is adequate and appointments are available, if you submitted an online form or completed the pre-screening process over the phone, you will be contacted by the Health Department to schedule an appointment. It likely will take several weeks before you get a vaccination appointment due to a higher volume of requests for appointments than the current number of vaccines available.
- Because the Commonwealth has prioritized the distribution of vaccines, the Health Department is following the defined Phase 1b prioritized list and vaccination appointments will be offered in priority order. Please be patient; once you submit an online pre-screening survey, there is no need to call the Health Department.
- You will be contacted by email if you provided an email address in your pre-screening survey. If you do not have an email address, you will be contacted by phone regarding an appointment.

## Contact us with Questions

- [Email the Health Department](mailto:health@loudoun.gov) – [health@loudoun.gov](mailto:health@loudoun.gov)
- Call the information line: **703-737-8300**
  - o Monday-Sunday, 9:00 a.m. to 5:00 p.m.

# RECYCLING GUIDE

## ✓ ACCEPTED FOR RECYCLING

Loudoun County, in partnership with local curbside recycling service providers, offers the following guidance on what to recycle and how to do it correctly. The full range of what is accepted for recycling may vary among service providers, but the information in this brochure includes the majority of what is actually recyclable through local programs.

If an item is not listed here, assume it is not accepted for curbside recycling. Contact your service provider **before** placing unlisted items into your recycling container.

- ✓ Cardboard
- ✓ Paper Boxes (cereal boxes, etc.)
- ✓ Aluminum Cans
- ✓ Steel Cans, Tin Cans
- ✓ Disposable Aluminum Pans
- ✓ Plastic Bottles, Jugs & Jars
- ✓ Newspaper, Magazines, Catalogs
- ✓ Office Paper
- ✓ Mail
- ✓ Paper Bags
- ✓ Books (remove and discard hard cover)
- ✓ Glass Bottles and Jars (county residents only; town residents should check with their town office)
- ✓ Yard Waste (set out separately)



Plastic bottles, jugs and jars **only**



Cardboard and paper



Aluminum cans



Steel cans

## ✗ NOT ACCEPTED FOR RECYCLING

Any item **not** listed in the Accepted For Recycling section should not be included with curbside recycling, and here are some specific items that are **absolutely not accepted**:

- ✗ Food / Food Waste
- ✗ Plastic Bags of any type
- ✗ Any plastic item that is not a bottle, jug, or jar
- ✗ Styrofoam
- ✗ Pesticide / Herbicide Containers
- ✗ Pool Chemical Containers
- ✗ Hazardous Material Containers
- ✗ Motor Oil / Antifreeze Containers
- ✗ Pressurized Tanks
- ✗ Batteries, Electronics, Light Bulbs
- ✗ Diapers, Clothing, Textiles
- ✗ Pizza Boxes, Napkins, Tissues, Paper Towels
- ✗ Paper Plates
- ✗ Shredded Paper
- ✗ Twine, String, Wire, Cables, Cords, Hoses
- ✗ Medical Waste, Syringes, Needles
- ✗ Rubber Hoses, Latex Gloves, Face Masks
- ✗ Scrap Metal

## LANDFILL RECYCLING SERVICES

Learn more at [loudoun.gov/landfill](http://loudoun.gov/landfill)

Materials Accepted:

- Bottles, Cans, Jugs, Jars, Paper, Cardboard
- Motor Oil, Antifreeze, Oil Filters
- Automotive Batteries
- Tires,\* Scrap Metal,\* Propane Tanks\*
- Refrigerated Appliances\*
- Latex Paint,\* Yard Waste\* (\*Fees Apply)

## GLASS BOTTLE AND JAR RECYCLING

A separate collection program for glass bottles and jars is being established at Loudoun County Recycling Centers. Look for the purple recycling bin and follow the instructions for how to recycle glass bottles and jars.

Currently glass collected through curbside recycling programs is used as aggregate for landfill road construction, cover material for landfilled waste or the glass is simply disposed of as waste.

Companies that provide curbside recycling service within the county's jurisdiction (i.e. not the towns) are still required to collect glass bottles and jars for recycling.

## RECYCLING DROP-OFF CENTERS

Find your closest recycling center at [loudoun.gov/recycle](http://loudoun.gov/recycle)

There are eight public recycling centers that accept typical household quantities of bottles, jugs, jars, cardboard and paper available to all county residents and businesses free of charge.

- Refer to the Accepted for Recycling section for acceptable materials.
- Help keep these facilities clean by not leaving any items on the ground, not overfilling the collection containers and not depositing items that are not accepted.
- If all containers are full, please take your recyclables with you and either return at another time or find another center.
- Collection schedules are posted at each location to help you plan your next visit.

## RECYCLE RESPONSIBLY

- Bottles, cans, jugs and jars must be empty and rinsed clean.
- Place recyclables loosely in recycling bin.
- Do not use plastic bags for recycling.
- Do not use cardboard boxes to hold other recyclables.
- Cardboard boxes must be empty and flattened.
- Keep bin covered.

# Events Around Loudoun County

## March 3rd – Beale Street Puppets: Irish Shenanigans

36441 Blueridge View Lane

1(540) 338-7973

Location: Franklin Park Performing & Visual Arts Center

Time: 10:00 a.m. to 11:45 p.m.

Price: \$5.00

It's Springtime in the Country- hop to it! Bunnies and baby animals dance as Alexander's Ragtime Rabbit Band and our musical marionettes celebrate the end of winter!

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## March 5th, 6th, 12th, 13th, 19th, 20, 26th and 27th – Cocktails with Cupcake

500 N Pendleton Street, Middleburg, VA 20117

For more information, please call (540) 326-4020

Location: Salamander Resort & Spa

Recurrence: Recurring weekly on Friday, Saturday

Time: 4:00 p.m. to 5:00 p.m.

Meet the newest (and sweetest) member of our team, Cupcake! Our friend may be little in size but this miniature horse has a big personality. Each week she joins our team in the Living Room to greet our guests and welcome them to their home-away-from-home.

During this time, enjoy Gold Cup's new Cupcake Cocktail with vanilla vodka, dark and light Godiva, housemade whipped cream topped with rainbow sprinkles. \$14 per drink

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## March 5th, 6th and 7th – Loudoun Soccer College Showcase

19798 Sycolin Road, Leesburg, VA 20175

<https://www.loudounsoccer.com/Default.aspx?tabid=2652433>

Location: Loudoun Soccer Park

Price: Early Bird (through Dec 18): \$1050

Reg (Dec 19-Feb 8): 1125

The 2021 weekend is scheduled for March 5-7, the perfect time for elite teams to clean off their snowy boots and show their stuff. Each team is guaranteed three games spread across Friday, Saturday, and Sunday in locations central to Loudoun County in Northern Virginia. This is a GotSoccer.com sanctioned event. The Showcase will be accepting applications from premier boys and girls teams U15-U19. Please note, games will begin as early as 3PM on Friday, March 5.

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## March 6th – Shift for Good Virtual 5/10k benefiting Loudoun Therapeutic Riding

108 South Street, Suite D, Leesburg, VA 20175

Presented By: Shiftmakers LLC (Make Shift Happen)

Price: \$35.00 for 5k, \$35.00 for 10k, \$10.00 for kids run

<https://runsignup.com/Race/VA/Leesburg/Shiftforgood>

Marcia Hoffheins, Owner and Creator of ShiftMakers LLC (Make Shift Happen) a wellness and coaching company and Ally Blaine (Owner Operator) For Goodness Sake Natural Foods - both Loudoun County based businesses are teaming up to bring you a fun and unique 5 and 10K experience. Our goal is to bring us together as a community. The race will take place on March 6th and 7th, but leading up to that, you will be able to join us in a virtual race community where we will offer:

Nutrition tips, Training plans, schedules and tips  
Yoga and Mindset Classes, Live talks and chats with both Ally and Marcia, Natural tools (supplements, essential oils and more) to keep you healthy as you train. There will be raffles, giveaways and more! Impacting our community is important to us! We chose LTR because of the impact they make on our Northern VA community and beyond. Loudoun Therapeutic Riding's mission is simple yet impactful: Loudoun Therapeutic Riding empowers and improves the lives of people with cognitive, physical and psychological disabilities through the benefits of equine-assisted activities and therapies, while serving the equine services industry through training and education.

A non-profit depending on donations, events and fundraising, this year was impacted by the world slowing down. What do you get? T-shirt, Virtual goodie Bag, Race day Participation "horse award" ribbon, Virtual Race support, Free Nutritional consult with Ally

Free 1:1 coaching or wellness session with Marcia  
MINDSET, NUTRITION, WELLNESS, TRAINING SUPPORT.

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## March 12th, 13th and 14th – Cutie Pies and Wine Tasting

14001 Harpers Ferry Road, Purcellville, VA 20132

1(540) 668-7008

Location: 868 Estate Vineyards

Time: 11:00 a.m. to 5:00 p.m.

Price: \$24.00 per person

Four mini pies and four wines to celebrate Pi Day! Join us in celebrating Pi Day (3/14) all weekend long with our pie and wine tasting. We won't mind if you squeal in childlike delight. "Four pies! All for ME?!" It's the perfect indulgence for a blustery March weekend.

Purchase your ticket now to ensure we have PIE for you! No set time. Join us at your convenience on Friday, Saturday or Sunday. Indoor and outdoor seating available on a first come basis. Outside, our fire pits and heaters will be going to keep you warm and toasty! Your ticket will reserve a pie and wine pairing for you during the weekend of March 12 - 14. You may join us at any time during the weekend.

Groups of 6 or more need to have a timed reservation. Please contact us for more information.

Ticket sales end Wednesday, March 10th or when we are sold out.

# Events Around Loudoun County

## March 13th – Birding Banshee

21085 The Woods Road, Leesburg, VA 20177  
1(540) 554-2542

Presented By: Banshee Reeks Nature Preserve  
Time: 8:00 a.m.

Join us on this walk at the Banshee Reeks Nature Preserve, a diverse 695-acre treasure in the heart of Loudoun County. This area of streams, trees, shrubs and fields attracts lots of species, making it a birding hotspot. Join Loudoun Wildlife Conservancy and the Friends of Banshee Reeks and see what birds we find. This is a regular outing that takes place the second Saturday of every month. Bring binoculars if you have them. Limit 8. Registration Required.

Questions: Contact Joe Coleman at 540-554-2542 or [jcoleman@loudounwildlife.org](mailto:jcoleman@loudounwildlife.org).

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## March 18th – How to Talk to Your Parents About the Future More Comfortably

742 Miller Drive SE, Leesburg, VA 20175  
(703) 777-0257

Presented By: The Loudoun County Area Agency on Aging  
Location: Virtual  
Time: 1:00 p.m. to 2:00 p.m.  
Price: Free

The Loudoun County Area Agency on Aging is offering free, virtual education and support to ease the burden and stress of providing care for loved ones. Jennifer will present “How to Talk to Your Parents About the Future More Comfortably.” To sign up for these free, virtual sessions, email [aaasupport@loudoun.gov](mailto:aaasupport@loudoun.gov).

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## March 19th - StageCoach Bandits Improv Comedy Show

20937 Ashburn Road, Suites 115 and 120  
Ashburn, VA 20147  
(571) 477-9444

Presented By: StageCoach Theatre Company  
Recurrence: Recurring monthly on the 3rd Friday  
Location: StageCoach Theatre Company  
Time: 7:30 p.m. to 9:00 p.m.  
Price: \$15 Reservations required.

Improv troupe for StageCoach Theatre Company, the StageCoach Bandits are Loudoun County’s funniest improv comedy team! Join us monthly for THIRD FRIDAY IMPROV! Just like “Whose Line Is It Anyway?”, the Bandits perform short-form improv using suggestions from the audience. The show also includes several comedy skits. Shows are completely interactive. No show or game is ever the same twice! Shows start at 7:30pm. Doors open at 7:00pm. In-person and via livestream. Get your tickets here: <https://stagecoachtc.com/stagecoach-bandits/>



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## March 26th, 27th and 28th – Capital Art and Craft Festivals

4320 Chantilly Shopping Center, Chantilly, VA 20151  
(703) 951-6255

Presented By: Dulles Expo Center  
Time: Fri – 12p to 7p Sat – 10a to 6p Sun – 15a to 5p  
Price: Adult \$12.00, \$10.00 Adults online only, 12 and under are free

The Capital Art and Craft Festivals will feature works of art and fine crafts presented by more than 100 artists. Artists will offer a wide variety of handmade art in mediums including clothing/textiles/fiber, food and beverage, glass, jewelry, leather, metal, mixed media, painting and prints, photography, pottery/clay, printmaking, wood and more. Contact: [capitalcraftfairs@spargoinc.com](mailto:capitalcraftfairs@spargoinc.com)

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## March 30th - BYOV (Bring Your Own Vinyl) Night – The 90’s

21730 Red Rum Drive, Suite 142, Ashburn, VA 20147  
(571) 291-2083

Presented By: Lost Rhino Brewing Company  
Recurrence: Every Tuesday night  
Time: 4:00 p.m. to 8:00 p.m.

Lost Rhino Brewing Company hosts vinyl night every Tuesday evening. \*This week’s theme is the 90s.\* This is not a DJ night. There are no DJ/mixing skills needed! All you need is a love for music and a vinyl collection you are willing to share with everyone. Each week will have a different theme and we’ll be giving away a weekly gift card to one lucky winner who comes to spin to the theme with us. We Provide: Turntables, needles, atmosphere You Provide: Your favorite vinyl grooves Music starts at 5 pm. 15 to 30-minute sets (depending on the number of people on the list). Raffle drawing at the end!





## Ashburn Volunteer Fire & Rescue March Newsletter

Stay up to date on our latest events at: <https://ashburnfirerescue.org/events>.

**Save the Date: AVFRD Spring Picnic-To-Go Event – Drive-Through BBQ** – We are celebrating with the first Picnic-To-Go Half Chicken Grilled in Pennsylvania Firehouse style on March 13th. More information and how to order will be available soon.

**Virtual Prospective Member Meeting** - Interested in becoming a volunteer EMT or Firefighter, or volunteering on our Admin staff? Our next VIRTUAL prospective member meeting will be held on March 30th, starting at 7:00 p.m. This meeting will give you a chance to ask questions, get information & continue the paperwork requirements for volunteering in our department. Please start the application process in advance. Download, complete, and print the Membership Application and bring it with you to the prospective member meeting. A pdf of the application instructions and form can be downloaded here;

<https://ashburnfirerescue.org/wp-content/uploads/sites/2/2016/06/ApplicationInstructions.pdf>

**Founders Hall – Station 6, Ashburn Road** – The perfect event & meeting space. With space for 225 people, modern amenities, and simple rental terms, this is the right choice for your event – big or small. Accessible, friendly, and fun for the family, friends and more! For more information go to <http://ashburnfirerescue.org/facilities-apparatus/founders-hall/>

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GARAGES  
ADDITIONS




# Library Corner

**CREATING YOUR WRITING SPACE**

**Great Habits That Can Get You Published**

**LIVE ONLINE**  
Thursday, Feb. 11, 6:30 p.m.




**Watercolor Workshop**

**LIVE ONLINE**  
Friday, Feb. 12, 4 p.m.



**NUTRITION FOR THE NEW YEAR**

**LIVE ONLINE**  
Monday, Feb. 8, 6 p.m.




**Balanced Body Yoga**

**LIVE ONLINE**  
Wednesday, Feb. 10, 6 p.m.



**Online BOOK CLUB**

**LIVE ONLINE**  
Thursday, Feb. 18, 7 p.m.  
FOR TEENS AND ADULTS.



Don't let your New Year's resolutions slip! LCPL is featuring several online events this week that can help you stay on track. Get healthy-eating advice from a professional nutritionist, try a virtual midday meditation or a slow-going yoga class, discover tips for meeting your writing goals or try your hand at watercolor painting.

[www.library.loudoun.gov](http://www.library.loudoun.gov)

**It's All WRITE**

\* Short Story Writing Contest for Teens

Loudoun County Public Library's annual contest for Grades 6-12 is back! Enter your story between Jan. 1 and March 1 at [library.loudoun.gov/IAW](http://library.loudoun.gov/IAW).

**HEY TEENS!**



# Ashburn Farm Odd Job Squad

The Odd Job Squad is updated regularly! Residents are often looking for some extra help with those little jobs around the house. If your child is interested in making some extra cash and helping his/her neighbors, fill out this form and email, mail, or fax it to the Association Office. Sign-ups are ongoing throughout the year.

The Odd Job Squad list will appear monthly in the Community Newsletter according to the information given below. This information will not be published in our online Newsletter. The Ashburn Farm Association makes no claims as to the qualifications of the participants of this program.

## PARENTS:

**Please note that even if your child is currently on the Odd Job Squad list, you must register them annually. Anyone not registered will be removed from the list.**

Child's Name \_\_\_\_\_

Age: \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

### Services Available (circle all that apply):

Pet Sitting    Yard Work    Office Work    Babysitting (Red Cross Certified – Y/N)    Snow Shoveling    Car Washing

Other (please specify): \_\_\_\_\_

I hereby give my child permission to have his/her name, address and telephone number published in the Across the Fence Newsletter each month for the purposed of participation in the Odd Job Square.

Parent's Signature

Date

\_\_\_\_\_

\_\_\_\_\_

Any changes to the above information must be submitted in writing to the Ashburn Farm Association Office. Our mailing address – 21400 Windmill Drive, Ashburn, VA 20147. You may also send changes via email to [info@afhoa.net](mailto:info@afhoa.net), or via fax to (703) 729-0247. Thank you!





## Ashburn Farm Odd Job Squad

Please consider the following young people for your odd job needs! The Ashburn Farm Association makes no claim as to the qualifications of the below-mentioned persons. Please be sure to update your contact information regularly. Thank you!

## Advertising Information and Specifications

The following information lists the specifications for display advertising in Across the Fence. All advertising is due (copy and payment) by the **10th of the preceding month** of the issue.

Size	Price/mo	Extended Contract*
1/8 Page	\$110	\$100/mo
1/4 Page	\$180	\$170/mo
1/2 Page	\$350	\$335/mo
Full Page	\$700	\$680/mo
<b>Inside Cover</b>		
1/4 Page	\$220	\$215/mo
1/2 Page	\$430	\$420/mo
Full Page	\$800	\$775/mo

*\*Extended contracts refer to advertising commitments for a period of six months or more. Pre-payment of the term is required in order to take advantage of the extended contract discounts.*

An Insertion Order Form must be submitted with ad. Forms are available at the Association Office or via fax and our website. Advertiser must provide in digital form (PDF or TIF files only, PC formatted). Ad copy may be in black & white or color. Ads will run as-is; no alterations will be made by the Association. Ads exceeding the proper size reserved will not run.

## Space Reservation and Payment Requirements

Ad space is limited and reserved on a first come-first served basis. Payment in full is due for ad space before the deadline (except for extended term contracts – these are due at reservation). We do not bill – pre-payment of ad space is mandatory. **Make checks payable to Ashburn Farm Association.** If payment is not received by the deadline, the space becomes forfeited. We will not refund payment due to missed deadlines for copy. Copy submitted must meet the required specifications. We will not be held responsible if copy is not submitted by the deadline even though payment has been received.

Advertising copy and payment can be mailed to:  
 Ashburn Farm Association  
 Attn: Kristen Cornwell, Editor  
 21400 Windmill Drive  
 Ashburn, VA 20147

*Note: The Editor reserves the right to reject any advertisements for any reason. Ads that are deemed inappropriate or distasteful for this publication will not be run. No political advertising permitted. Advertising orders cannot be canceled after the deadline without prior arrangements. Questions can be forwarded to [kcornwell@afhoa.net](mailto:kcornwell@afhoa.net) or 703-729-6680.*



# Classifieds

## Businesses & Services

### ESTATE PLANNING: WILLS AND TRUSTS

Estate planning services, including a free 30-minute consultation to discuss your needs. Everything from basic wills and power of attorney to more advanced living trusts. Please visit [www.hammelmanlaw.com](http://www.hammelmanlaw.com) or contact Melanie at [melanie@hammelmanlaw.com](mailto:melanie@hammelmanlaw.com) or 571-403-1869. DISCOUNT FOR ASHBURN FARM RESIDENTS.

### Certified Personal Trainer – Virtual Sessions Available

Certified Personal Trainer and Weight Management Consultant with over twenty years of experience would love to help you get stronger, leaner, and gain overall fitness. Learn how to be a healthier you by way of virtual sessions! Call Debbie (Ashburn Farm resident) at 703-615-1665. Website [DebRuns.com](http://DebRuns.com).

### PRIVATE MATH TUTORING

I will tutor your math student in your home. Improve their abilities in middle school, SAT/ACT, high school, and college mathematics. Contact Steve Lubore, Ph. D. at 703-729-9248 or [gr82learn@comcast.net](mailto:gr82learn@comcast.net).

### Need Privacy?

Reclaim your privacy without sacrificing sunlight in your home. Decorative window films can help you create a sunlit, intimate space; blocking inquisitive neighbors and reducing UV damage, without sacrificing natural light. Please visit [www.frostshades.com/dc](http://www.frostshades.com/dc) to request a free consultation.

### JOIN A VIRTUAL PILATES CLASS! Get fit from the safety of your own home! No equipment required.

50 min Reset My Neck WED @6p, 45 min Pre-Pilates THUR @10a, 50 min Mat Method FRI @9a. 30 min Intro to Mat FRI @11:30a, Safe Spine Mat FRI @1p. For full class description and pricing please visit [www.pilateswithvanessa.com](http://www.pilateswithvanessa.com) under "Classes" or call/text Vanessa at 703-297-1148.

### Handyman Services

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### BGEST Home Care

House cleaning residential/commercial. Move out/in. Weekly – biweekly – monthly. Other services. Painting interior/exterior. Pressure washing deck/seal. Good references. Licensed and insured. Call for free estimate. 703-726-1514 or 703-989-5759. Email: [bgesthomecare.com](mailto:bgesthomecare.com).

## CLASSIFIED ADVERTISING

A maximum of 40 words is permitted. Information is subject to editing at the discretion of the Editor. Ads submitted over 40 words will be edited as needed. Ad copy can be submitted by e-mail to [info@afho.anet](mailto:info@afho.anet). Payment (where applicable) will need to accompany any e-mailed ad in a timely manner to assure it will run. In order to take advantage of the discounted rates for Ashburn Farm residents, you must provide an address and daytime telephone number to accompany your ad. Rates are listed below.

Business Ad	Resident \$10	Non-Resident \$25
Personal Ad	Resident FREE	Non-Resident \$25

**DEADLINE FOR SUBMITTING CLASSIFIED ADS IS THE 10TH OF THE PRECEDING MONTH.**

*Neither the Ashburn Farm Association, its Members, or the Board of Trustees recommends or endorses any advertiser. The Ashburn Farm Association reserves the right to decline any advertisement for any reason deemed appropriate. Submitted materials are the author's opinion and do not reflect the views of Ashburn Farm Association, its Members, or the Board of Trustees. For the sake of clarity or length, the Editor or General Manager may edit articles.*



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# LEx Reporting System for Non-HOA Related Concerns

The Association Office receives many concerns from homeowners throughout the year and we are happy to help address those concerns whenever possible. Unfortunately, when a concern is for an issue that is not covered by the Covenants or Architectural Standards, we try our best to refer homeowners to the appropriate Agency or Group that are better suited to help.

One option can be found on the Loudoun County website called the Loudoun Express Request System or LEx at: <https://www.loudoun.gov/3055/Report-an-Issue>. It is a citizen request system for members of the public to submit requests for service and report concerns to the county government via the internet and a mobile application.

The LEx platform provides an option for users to follow and receive updates on some requests that have been entered by a fellow community member. On these public requests, the username of the original submitter is visible by fellow community members and a pin with the relevant information appears on the LEx map. Users always have the option to switch these requests from public to private using the toggle at the bottom of the request form.

The LEx platform not only deals with concerns, but other common issues and questions as well. Some of those categories include:

- Animal Complaints and Barking Dogs
- Towing complaints from VDOT roads
- Suspected Hoarding
- Overcrowding – Too many people living in a single-family dwelling
- Permits – building, signs and zoning
- Environmental Health – human health related to water, air and land issues
- Pests/Insects – Advisement on Infestations or Health Concerns
- County owned roads and Transportation
- Utilities and Public Infrastructure
- Unregistered or Non-Compliant Vehicles on VDOT roads
- Constituent and Business Services – when you're not sure who to notify in the County or for small business assistance
- Staffed and Unstaffed Park Maintenance Issues
- Bicycle and Pedestrian Facilities
- Roadway Planning
- Rideshare and Vanpool Opportunities
- Park & Ride Lot concerns or questions
- Fare Collection Questions/Issues



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# Pool Pass Application and Updates

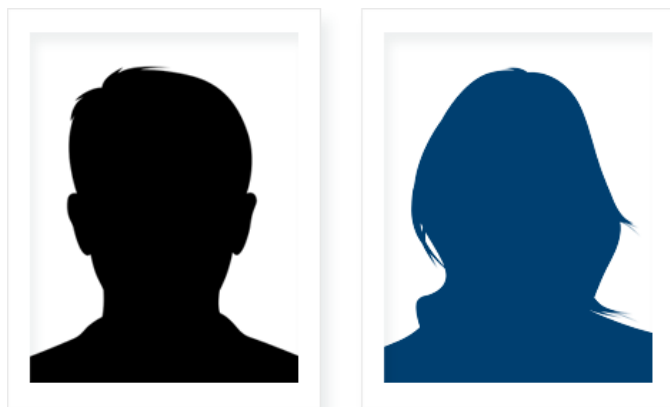
The Association will process requests for new and updated pool passes through email until further notice. The Association office is following Governors instructions on opening during the pandemic. The pools will open this year and have a similar process to last year's process for utilization. Be on the look out for the reservation process in the upcoming newsletters and e-mail notifications. If you are not signed up for the e-mail notifications, visit the Association website and following the "Sign Up for Email Alerts!" at the bottom of the homepage.

Requests for new pool passes and to update an existing pool pass should be sent to [pools@afhoa.net](mailto:pools@afhoa.net). Pictures should also be sent to the [pools@afhoa.net](mailto:pools@afhoa.net) email with the name and address for each person.

## Steps requesting new pool passes:

### **New residents will require the following:**

- Pool pass application form.
- Proof of residency in the form of an ID or driver's license with the Ashburn Farm address. If the address has not been updated, a major bill must be submitted with the identification card. (electric, water, vehicle registration, etc.)
- Pictures in .jpg format for all residents over the age of nine in passport style, against a wall, from the shoulders up (see example below).
- Payment in the form of cash or check is accepted. The cost for each pass \$5.00. Checks should be made payable to Ashburn Farm Association or AFA.



Example of format for pool pass

### **New tenants will require the following:**

- Off-Site Member Contact form, filled out by both the homeowner and tenant. If one has not been previously submitted.
- Pool pass application form.
- Proof of residency in the form of an ID or driver's license with the Ashburn address. If the address has not been updated, a major bill can be submitted with the identification card. (electric, water, vehicle registration, etc.)
- Submit pictures in .jpg format for all residents over the age of nine in passport style, against a wall, from the shoulders up (see example below).
- Payment in the form of cash or check is accepted. The cost for each pass \$5.00. Checks should be made payable to Ashburn Farm Association or AFA.

The pool pass application can be found on the next page or on the Ashburn Farm website;  
<https://ashburnfarmassociation.org/pools/>.

If you have any questions, please contact the Association office at (703) 729-6680 or email at [pools@afhoa.net](mailto:pools@afhoa.net).



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# 2021 Resident Pool Pass Application

Applying for pool passes as      Owner      Renter

Adult Name 1: \_\_\_\_\_ Email: \_\_\_\_\_

Adult Name 2: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Number 1: \_\_\_\_\_ Cell Number 2: \_\_\_\_\_

Additional Members — Age two years and older	Date of Birth

### Emergency Contact

Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Resident Guidelines	Tenant Guidelines
<ul style="list-style-type: none"> <li>• New resident’s must present proof of residency and a valid ID due at issuing process. We accept any major bill (s) or closing documents.</li> <li>• Pictures in JPG format for persons nine years and older, in passport style be taken/submitted with application.</li> <li>• All printed passes are \$5.00. Payment of check or cash is accepted.</li> <li>• Passes must be updated for adults every five years and children every three years.</li> </ul>	<ul style="list-style-type: none"> <li>• The <i>Offsite Information Contact Form</i> must be submitted before or during the request for pool passes.</li> <li>• Proof of residency and a valid ID is due at issuing process. We accept any major bill. Lease is not accepted, due to easy fraudulence.</li> <li>• Pictures in JPG format for persons nine years and older, in passport style be taken/submitted with application.</li> <li>• All printed passes are \$5.00. Payment of check or cash is accepted.</li> <li>• Passes must be updated for adults every five years and children every three years.</li> </ul>

### Terms and Conditions

All pool members are bound by the established Ashburn Farm Pool Rules as set forth by the Board of Trustees. Privileges may be revoked if your HOA assessments are not kept up-to-date. Signing indicates member has read and understood all Pool Rules and Policies and agrees to the terms and conditions.

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing, you’re acknowledging your email address will automatically be added to our community communication email list. This system is used to inform residents of subjects such as trash information, crime reports, events, and emergency situations. AFA will not share your information.

Please check here if you would like to opt out of receiving these important emails.

<b>OFFICE USE</b>				
Due: _____	Check: _____	Cash: _____	Completed By: _____	Date: _____



# Remember To Pick Up After Your Pet

Pet waste is more than smelly and unsightly; it is a health risk to pets, people, and water bodies. Pet waste left on trails, sidewalks, streets, and grassy areas is carried by stormwater runoff into the storm drain before eventually discharging into a natural body of water, untreated.

Per Loudoun County Stormwater Management, some of the harmful effects of pet waste that is not disposed of properly include:

- Pet waste decays, using up dissolved oxygen and releasing compounds that are harmful to fish and other aquatic life.
- Nutrients present in pet waste can cause excessive algal growth in a waterbody, potentially leading to fish kills and disrupting the water's natural ecology.
- Harmful bacteria such as E. Coli and Fecal Coliform can make our waters unfit for drinking, irrigation, recreation and other uses.
- Parasites present in pet waste can spread gastrointestinal illnesses in humans such as Giardia and Salmonella.

## How You Can Help

- **Bring A Bag and Use It** - Remember to bring a bag with you every time you walk your dog. Be sure to use the bag to pick up after your dog. Ashburn Farm Association also provides dog waste bags throughout the community. Residents use over 120,000 of these bags each year!

## • Dispose of the Bag

**Properly** - After using the bag, secure it and dispose of it in your own trash receptacle or in one of the community dog waste stations. There are 34 waste stations located throughout Ashburn Farm to make disposal convenient (see photo). This year, it is estimated that Ashburn Farm Association will collect 60 TONS of dog waste from these stations!



## It's the Law

Don't forget that cleaning up after your dog is the law. In the Codified Ordinances of Loudoun County, Chapter 612.19, Section a (9), it is considered a Class Four misdemeanor "for the owner of any dog to fail to remove immediately the dog's feces from any property."

Thank you for helping keep our community clean!

## 2021 Homeowner Assessments

<u>Assessments</u>	<u>2021 Monthly Fee</u>	<u>2021 Quarterly Fee</u>
Public Street Homes (VDOT-maintained)	\$88.97	\$266.91
Private Street Homes (HOA-maintained)	\$100.09	\$300.27
Condos (Privately-maintained)	\$66.09	\$198.27

Please remember that HOA assessments are due on the 1st of each month. The rates have changed slightly for 2021, and can be found above.

- If you are signed up for ACH payments through Summit Management, your payments will automatically update to the 2021 dues amount.
- If you are signed up for recurring payments through your bank, you will need to log into the link below and update your payment amount: <https://onlinepay.allianceassociationbank.com/Login.aspx>

Be sure to contact Summit Management if you have any questions concerning your account or payment options:

**Summit Management Services, Inc.**

[www.summitmanage.com](http://www.summitmanage.com) • Phone: 301-495-0146 • [accounting@summitmanage.com](mailto:accounting@summitmanage.com)



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*Coming in April. . .*

March 2nd: BOT Meeting  
March 11th: ARB Meeting

March 25th: ARB Meeting/Hearing  
March 26th: B&F Meeting