



Date: \_\_\_\_\_  
Time: \_\_\_\_\_  
Calendar: \_\_\_\_\_

## Pavilion and Ball Field Reservation and Use Agreement

The Windmill Pavilion is located next to tennis courts, ball field, Windmill Pond, tot lot, and the Windmill Recreation Center. Pavilion and Ball Field use is FREE to residents for a maximum of four hours with a reservation. The tot lot, tennis courts, and/or pond area cannot be reserved at any time.

The request of a reservation for the Pavilion and/or Ball Field can be submitted to the Association Office in person or via email to [info@afhoa.net](mailto:info@afhoa.net). Reservation requests must be made at least 24 hours prior to the requested date, during Association office hours. Available dates can be viewed on the Ashburn Farm Association website at [www.ashburnfarmassociation.org](http://www.ashburnfarmassociation.org), via our community calendar. The reservation will be confirmed as booked once this form is received and signed by an associate from the Association Office. *Please keep a copy of the signed agreement with you at your event to provide verification that you have reserved the Pavilion for the date and time listed below.*

Windmill Pavilion

Ball Field

Both

### Rules and Regulations:

- Must be an Ashburn Farm homeowner/resident and show proof of residency to reserve and use the Pavilion and/or Ball Field. Reservations are made on a first-come, first-served basis for up to four hours.
- The Windmill Pavilion, grill, and Ball Field are available for use during daylight hours ONLY. Anyone found using the area outside of daylight hours will be barred from the use of Windmill Recreational Area, including Windmill Pool, pond, tennis courts, and/or Community Center.
- The number of attendees is to be limited to 75.
- It is understood that the tennis facility and tot lot are not included with this reservation.
- **No** alcoholic beverages are allowed at any time.
- **No** open flames allowed anywhere but the inside of the grill itself.
- **No** bicycles, skateboards, roller blades, skate shoes, etc. are allowed on the Pavilion or grill area.
- **No** standing or sitting on the tables.
- **No** taping, gluing, or otherwise attaching any decorations, balloons, etc. to the Pavilion structure, railing, or columns.
- **Defacing HOA common property will not be tolerated.** This includes graffiti, marking on the Pavilion or grill, concrete slabs, etc. with chalk, magic marker, paint, scratching or carving on surfaces, etc.
- **No** vehicles are allowed on the common area. Loading and unloading must be done in the parking lot - **NO exceptions.**
- **NO TRESPASSING.** Participating in the prohibited activities listed above will be regarded as trespassing and the Sheriff's Department will be contacted.
- Adequate supervision must be provided for the guests at all times, including but not limited to, one adult per 4 children under the age of 10, and one adult per 10 children under the age of 18. You are responsible for the actions of your guests.
- Please clean the Pavilion and the surrounding area after the rental. The homeowner who made the reservation is responsible for the clean-up of all trash and its disposal from the Pavilion and grill areas. This includes the removal of all decorations, trash, spills, food, etc. **All** trash should be placed in the dumpster in the parking lot. Set-up and clean-up are to be performed within your reservation time slot.

- **For Profit Businesses** are not permitted to use the HOA common ground or its amenities without written authorization from the HOA.
- The Homeowner/resident agrees that he/she shall indemnify and defend the Association and hold them harmless from any liability, suit, action, claim, demand, loss, expense (including, but not limited to attorney fees) or cost of any kind or nature of, or connection in any way to or with the homeowner's or his/her guests' or invitees' or agent's use of the Premises, the execution of the agreement, or any injury, loss or damage to any person or property upon the Premises.

**\*\*\*PLEASE RESPECT THE PAVILION, BALL FIELD, AND GRILL AREA AS IF IT WERE YOUR OWN PERSONAL PROPERTY\*\*\***

**Failure to comply with any of the rules will result in immediate dismissal from the premises. Leaving excessive trash may result in a \$50.00 fee.**

**Resident Information:** (All information below is *required*)

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Reservation Information:** (*Pavilion/Ballfield maximum capacity is 75; maximum reservation is four (4) hours.*)

Number in Attendance: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Reason for Reservation: \_\_\_\_\_

*The undersigned agrees to all the above rules for use:*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Reservation Confirmation:*

Association Associate Signature: \_\_\_\_\_ Date: \_\_\_\_\_