



WORKSHEET A

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

Circle One: **DECK** **PATIO** **SCREENED DECK** **SUNROOM**

- | | | | |
|----|--|--------------------|------------------|
| 1 | What are the overall dimensions of the project? | Length _____ Ft. | Width _____ Ft. |
| 2 | What is the approximate average distance between the ground and the bottom-most portion of your proposed structure (excluding support posts and stairs)? | From Ground: _____ | Ft. _____ |
| 3 | What is the total height of the proposed structure (excluding support posts and stairs)? | Height: _____ | Ft. _____ |
| 4 | What is the distance of the structure from the property lines? | Left side: _____ | Ft. _____ |
| | | Rear: _____ | Ft. _____ |
| | | Right side: _____ | Ft. _____ |
| 5 | Are you proposing privacy fencing/screening? (If yes, then provide dimensions here and attach design). | Yes _____ | Height _____ Ft. |
| | | No _____ | Length _____ Ft. |
| 6 | Are you proposing under-deck storage with screening? If so, include design and materials. | Yes _____ | No _____ |
| | | No _____ | Yes _____ |
| 7 | What is the maximum proposed railing height? | Height _____ | Ft. _____ |
| 8 | Are you proposing stairs? (If yes, attach design). | Yes _____ | No _____ |
| 9 | Will your structure be left to weather naturally? | Yes _____ | No _____ |
| 10 | Do you propose a clear preservative sealer (i.e., no pigmentation)? | Yes _____ | No _____ |
| 11 | Do you propose a colored preservative sealer? (If yes, provide color sample). | Yes _____ | No _____ |
| 12 | Have you attached the required copy of your plat with the proposed location? | Yes _____ | No _____ |
| 13 | Have you attached design and material information called for in the ARB Guidelines? | Yes _____ | No _____ |
| 14 | What material will be used for the roof? (If applicable). | _____ | |
| 15 | Have you included a sample of the composite material? | Yes _____ | No _____ |



WORKSHEET B – EXTERIOR DOORS

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

- 1 What type of door is it? Please check one. Front Door: _____ Back Door: _____
Storm Door: _____ Screen Door: _____
- 2 What is the proposed door color? Include color sample. _____
- 3 Please specify your existing colors. House: _____
Front/Back Door: _____
Trim: _____
- 4 Is the proposed door straightforward and without ornamentation such as scallops, scrolls, imitation gate hinges, leaded glass, etc? (Attach a photo or brochure showing the door design). Yes _____ No _____

Attach Color Sample(s) Here:



WORKSHEET D – PAINT & STAIN CHANGES

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

	Check one:	Specify Color:
1 Change trim color? (If Yes, attach new color sample below.)	Yes _____ No _____	Old Color _____ New Color _____
2 Change front door and shutter color? (If Yes, attach new color sample below.)	Yes _____ No _____	Old Color _____ New Color _____
3 Change garage door color? (If Yes, attach new color sample below.)	Yes _____ No _____	Old Color _____ New Color _____
4 Change base/house color? (If Yes, attach new color sample below.)	Yes _____ No _____	Old Color _____ New Color _____
5 Change roof color? (If Yes, attach new color sample below.)	Yes _____ No _____	Old Color _____ New Color _____
6 Change stain for fence, deck, wood patio? (Check one). Fence _____ Deck _____ Wood Patio _____ (If Yes, attach new color sample below.)	Yes _____ No _____	Old Color _____ New Color _____

Attach Color Sample(s) Here:



WORKSHEET E – LANDSCAPING

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

- 1 Have you attached design, sketch, brochures, etc. showing plant materials (species, size at maturity, etc.)? Yes _____ No _____
Note: Provide Common Names when listing tree and shrub names, or scientific name if available.
- 2 Have you attached the required plat with proposed location and layout? (Always include the distance from property lines). Yes _____ No _____
- 3 Will plantings require access to neighboring property for maintenance and trimming? (If Yes, attach description of need and proposed method of accomplishment). Yes _____ No _____
- 4 Has consideration been given to water runoff affecting neighboring properties? Yes _____ No _____



WORKSHEET F - PERMANENT BASKETBALL GOAL

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- | | | | |
|---|---|------------------|--------------------|
| 1 | Is the backboard clear or opaque? (If not clear, what color?) | Clear : _____ | Color: _____ |
| | | Opaque: _____ | _____ |
| 2 | Is the mounting permanent or portable? | Permanent: _____ | Portable: _____ |
| 3 | Is the backboard to be mounted on the house or garage? (If yes, then provide additional color information). | Yes _____ | Roof Color: _____ |
| | | No _____ | _____ |
| | | | House Color: _____ |
| | | | _____ |
| | | | Trim Color: _____ |
| | | | _____ |
| 4 | Distance from the proposed location from the street/curb: | _____ | Ft. |
| 5 | Distance from the proposed location from the sidewalk: | _____ | Ft. |
| 6 | Distance from the proposed location from the left side property line: | _____ | Ft. |
| 7 | Distance from the proposed location from the right side property line: | _____ | Ft. |
| 8 | Have you attached the required copy of your plat with the proposed location? | Yes _____ | No _____ |
| 9 | Have you attached a picture of the basketball goal? | Yes _____ | No _____ |



WORKSHEET G – SHEDS (and Playhouses)

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

- 1 What are the overall dimensions of the project? Length _____ Ft. Width _____ Ft.
Height _____ Ft.
- 2 Will the Shed be free-standing or attached to an existing structure (house, deck, fence)? Yes _____ No _____
- 3 If attached, does the shed material match the structure to which it is attached? Yes _____ No _____
- 4 If stand alone, what are the proposed finish colors of the shed? Sides: _____ Roof: _____
- 5 What is the distance of the structure from the property lines? Left: _____ Ft. Rear: _____ Ft.
Right: _____ Ft.
- 6 Are you proposing landscape screening or fencing? (If yes, then provide dimensions here and attach design). Yes _____ Length _____ Ft.
No _____ Height _____ Ft.
- 7 Is the property fully fenced? Or partially fenced? No Fence: _____ Full Fence: _____
Partial: _____
- 8 Do you propose a clear preservative sealer? (No pigmentation)? Yes _____ No _____
- 9 Do you propose a colored preservative sealer? (If yes, provide a color sample). Yes _____ No _____
- 10 Do you propose to stain? (If yes, provide a color sample). Yes _____ No _____
- 11 Is shed constructed of maintenance-free, composite material? Yes _____ No _____
- 12 Have you attached the required copy of your plat with the proposed location? Yes _____ No _____
- 13 Have you attached design and material information called for in the ARB Guidelines? Yes _____ No _____
- 14 What material will be used for the roof? _____



WORKSHEET H - RECREATIONAL & PLAY EQUIPMENT

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

Note: For Playhouses – use Worksheet G

- 1 What are the dimensions of your recreational or play equipment? Length _____ Ft. Width _____ Ft.
Height _____ Ft.
- 2 What is it made of? Material: _____

- 3 What color(s) is it? Color(s): _____

- 4 Is there a canopy or roof? (If yes, specify color). Yes _____ Color: _____
No _____
- 5 Is the proposed location behind the rear plane of the house? Yes _____ No _____
- 6 Have you attached the required copy of your plat marking the proposed location? Yes _____ No _____



WORKSHEET I - IN-GROUND SWIMMING POOL

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

Describe the In-ground Pool (include the surrounding materials, and describe the pool deck):

Indicate the method to be used for screening pool equipment:

1 Size of pool Length _____ Ft. Width _____ Ft.

2 Distance from the property lines (sides): Right _____ Ft. Left _____ Ft.
Distance from the back of the home: Back _____ Ft.

3 Size of pool deck and materials: Length _____ Ft. Width _____ Ft.

4 Location and size of pool equipment:

5 Size and type of fencing around yard: Fence Height: _____ Fence Type: _____

6 Describe the lighting to be used on the pool area: Wattage: _____

7 Have you attached the required copy of your plat with the proposed location showing the layout of the pool, and equipment? Yes _____ No _____

8 Describe changes to drainage from lot due to redirected ground water, rain water runoff, pool back wash and plan for such redirection.

9 Have you provided a landscaping plan for pool? Yes _____ No _____



WORKSHEET J - MISCELLANEOUS STRUCTURE

The questions below are intended to aid you in describing your proposed project and facilitate the review process. They are not all-inclusive and are not a substitute for design sketches, layouts, site plans, etc. called for in the Architecture Review Board (ARB) Guidelines.

Describe Project: _____

- 1 What are the dimensions of the structure? Length _____ Ft. Width _____ Ft.
Height _____ Ft.
- 2 What is it made of? Material: _____

- 3 What color(s) is it? Color(s): _____

- 4 Is there a canopy or roof? (If yes, specify color). Yes _____ Roof/Canopy Color: _____
No _____
- 5 Have you attached a photo, brochure, and other design materials? Yes _____ No _____
- 6 Have you attached the required copy of your plat with the proposed location and distance from property lines? Yes _____ No _____

Attach any Color Sample(s) here:

Note: Use Worksheet G for Sheds and Playhouses.