

**ASHBURN FARM ASSOCIATION
OPEN SPACE COMMITTEE
MONTHLY MEETING MINUTES**

30 June 2009

ATTENDEES					
X	Mike Reilly Chairman	X	Marc Ripperger Member	X	Jeremy Cushman Director of Ops
X	Ed Valaer Vice Chairman	X	Steve Lubore Member	X	Mike Kimmel OSC Liaison to BOT
X	Karen Tabor Secretary	X	Christene Schutta ARB Member	X	Eric Hornbarger ARB Liaison to BOT
X	Randy Vosbeck ARB Chairperson				

OPENING

Chairman Mike Reilly called the June 2009 Open Space Committee (OSC) meeting to order at 6:30 pm at the Windmill Community Center.

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from the May 2009 meeting were approved.

OLD BUSINESS:

- A. The Open Space Committee discussed the following items at the May meeting:
 1. The Exterior Alteration Application (EAA) for the Chokeberry Square Project was rejected by the ARB as submitted. Three members of the ARB attended the meeting to explain the reasons for the rejection and provide suggestions for resubmission.
 - (a) The ARB members felt there had not been sufficient community input. They suggested a notice be placed on either side of the mail porticos on Chokeberry Square explaining what the enhancement would entail.
 - (b) In their opinion, not enough attention had been given to the sheer aesthetics of the project design and there needs to be greater detail concerning the type of shrubbery to be used.
 - (c) Jeremy Cushman will ask HLS to provide a design incorporating the ARB suggestions and specify the type of shrubs.

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2. The ARB approved the Pavilion Project Design provided by Mr. Livingstone from Main Street Architecture. Main features include a cupola with a green metal roof and a white fence. A concept plan was provided to the ARB. Jeremy Cushman will send out the construction plans for bids.

3. The OSC members thanked the maintenance staff for ordering and installing the new replacement fountain at the Windmill Pond. It was noted that no complaints have been received concerning the noise generated by the new larger motor.

4. "Lessons Learned" from the Beautification Day event were discussed.
 - (a) It was felt that the OSC members were overworked. Additional volunteers will be needed to help manage the event.
 - (b) It was suggested that only water be provided for the workers.
 - (c) Only those individuals participating in the event should be allowed at the Pavilion.

5. The entrance signs were discussed and the committee is unanimous in wanting to have new signs installed at the three entrances to Ashburn Farm where they are lacking. Marc Ripperger and Steve Lubore suggested that the OSC keep the signs the same size as the sign located at the Claiborne/Greenway area. The signs will read as follows: "Welcome to Ashburn Farm". The locations are at the Claiborne Parkway area by Trailside Park, Claiborne Parkway by the Greenway, and the Ashburn Farm Parkway/Belmont Ridge Road area. OSC consensus is to try to obtain the larger size entrance signs like the one at the HOA/Windmill Pond entrance. Steve Lubore contacted Loudoun County received information concerning permits required, procedures, and costs. The top of the posts may not be higher than five feet; each sign has a maximum of 60 sq. ft; there is a maximum of 10 feet setback; applications must be made and there is a \$50 fee per application; 6 photo copies of the sign must be provided; and a map plat from Dewberry and Davis with the locations marked must also be provided. The OSC discussed whether to request two or three signs be made, given the current budget. It was decided that Mike Reilly will recommend that three signs be installed. The design will be presented to the ARB for approval.

B. OSC Project List:

1. Chokeberry Square
2. Windmill Pavilion
3. Entrance signs

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4. Additional trees and landscaping remains on the list of projects; however, due to funding issues, no action is currently being taken.
5. Sand versus gravel on volleyball court
6. Environmental concerns

NEW BUSINESS:

- A. The Open Space Committee discussed the following items for new business.
 1. A new item being added to OSC Project list is the installation of new lighting at the Main Entrance into Ashburn Farm.
 2. Discussion of environmental issues was postponed until the next meeting.

CLOSING:

- A. The meeting adjourned at 7:10 pm. The OSC will meet on Tuesday, July 28th at 6:30 pm. The meeting will be held at the Windmill Community Center.

- B. Submitted by: Karen Tabor