



According to Ashburn Farm Association Resolution #030111A, “non-resident owners must furnish the Association with an address and telephone number where they can be contacted; otherwise, all notices shall be sent to the property address and the owner shall be responsible for the information contained therein”.

Please contact the Association Office with your address and telephone number. A form has been added below for your convenience. Please fill out the information requested and return it to the Ashburn Farm Association Office at the address indicated below.



## Rental Confirmation Form

Ashburn Farm Property Address : \_\_\_\_\_

Homeowner Name(s): \_\_\_\_\_

Homeowner Telephone/ Email address \_\_\_\_\_

Current Mailing address: \_\_\_\_\_

\_\_\_\_\_

Homeowner Signature: \_\_\_\_\_ Date \_\_\_\_\_

Tenant Name(s) \_\_\_\_\_ Lease start date \_\_\_\_\_

Please note that this form is for Ashburn Farm Association records only. If your assessment information needs to be changed to reflect your current mailing address – you must notify Summit Management also by calling 703-360-0904 to have your address and contact information updated. Please return this form to: Ashburn Farm Association, 21400 Windmill Drive, Ashburn, VA 20147 or fax to: 703-729-0247.